



INTERNAL QUALITY ASSURANCE CELL (IQAC)

VASANTA COLLEGE FOR WOMEN

Admitted to the Privileges of Banaras Hindu University
Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated: 29/06/2022

MEETING NOTICE

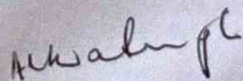
Meeting of the IQAC members will be held on **01/07/2022** at **02:00 PM** in the office of Principal, Vasanta College for Women, Rajghat Fort, Varanasi

Following members are requested to attend the Meeting:

- | | |
|----------------------------------|-------------|
| 1. Prof. Alka Singh, Principal | Chairperson |
| 2. Dr. Seema Srivastava | Coordinator |
| 3. Dr. Archana Tiwari | Member |
| 4. Dr. Minakshi Biswal | Member |
| 5. Dr. Asha Pandey | Member |
| 6. Dr. Manjari Jhunjhunwala | Member |
| 7. Dr. Preeti Singh | Member |
| 8. Dr. Yogita Beri | Member |
| 9. Dr. Subhash Meena | Member |
| 10. Dr. Richa Singh | Member |
| 11. Dr. Rajiv Jaiswal | Member |
| 12. Dr. R. N. Mohanta, Librarian | Member |

AGENDA :

- Planning for activities in the current session.
- To discuss the status of Self Study Report (SSR).
- To work out the mechanism for ensuring timely, efficient and progressive performance of academic, administrative, research and extension activities on regular basis.


Principal/Chairperson



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VASANTA COLLEGE FOR WOMEN

Admitted to the Privileges of Banaras Hindu University
Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 01/07/2022

MINUTES

A meeting of the IQAC was held on 01/07/2022 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members attended the Meeting:

- | | |
|---|--------------------------------|
| 1. Prof. Alka Singh, Principal | Chairperson |
| 2. Dr. Seema Srivastava | Coordinator <i>Shrivastava</i> |
| 3. Dr. Archana Tiwari | Member <i>Archana Tiwari</i> |
| 4. Dr. Minakshi Biswal | Member <i>Minakshi</i> |
| 5. Dr. Asha Pandey | Member <i>Asha Pandey</i> |
| 6. Dr. Manjari Jhunjhunwala | Member <i>Manjari</i> |
| 7. Dr. Preeti Singh (Political Science) | Member <i>Preeti Singh</i> |
| 8. Dr. Yogita Beri | Member <i>Beri</i> |
| 9. Dr. Subhash Meena | Member <i>Meena</i> |
| 10. Dr. Richa Singh | Member <i>R. Singh</i> |
| 11. Dr. Rajiv Jaiswal | Member <i>Rajiv Jaiswal</i> |
| 12. Dr. R. N. Mohanta, Librarian | Member <i>R. Mohanta</i> |

Following resolutions have been made in the meeting:

- It was decided to conduct various activities related to Research, IPR, Gender Sensitization, Capacity building, Skill enhancement for teachers, students, and non-teaching staff of the institution.
- The Status of Self Study Report was discussed according to the seven criteria laid down by NAAC and it was decided that a review be conducted for each criteria to analyze the progress of work.
- It was proposed to lay down a mechanism to ensure that the work is done within the stipulated time.

Alka Singh
Principal/Chairperson

Shrivastava
Coordinator



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ACTION TAKEN REPORT

- Directions were given to the various concerned committees and cells to conduct the activities in the form of Seminar, workshop by the end of this session.
- The dates for presentation of the work criteria wise were discussed with the members and coordinator IQAC to review the work so that IQA could be submitted.
- One day Knowledge sharing Program was organized on 8.8.2022 on the topic “**Transitioning from Teacher to Facilitator**” by IQAC & Capacity Building Committee in collaboration with IBS.


Principal/Chairperson


Coordinator

अप्य दीपो भव



INTERNAL QUALITY ASSURANCE CELL (IQAC)

VASANTA COLLEGE FOR WOMEN

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Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 30/08/2022

MEETING NOTICE

Meeting of the IQAC members will be held on **02/09/2022** at **02:00 PM** the office of Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

- | | |
|----------------------------------|-------------|
| 1. Prof. Alka Singh, Principal | Chairperson |
| 2. Dr. Seema Srivastava | Coordinator |
| 3. Dr. Archana Tiwari | Member |
| 4. Dr. Minakshi Biswal | Member |
| 5. Dr. Asha Pandey | Member |
| 6. Dr. Manjari Jhunjunwala | Member |
| 7. Dr. Preeti Singh | Member P |
| 8. Dr. Yogita Beri | Member |
| 9. Dr. Subhash Meena | Member |
| 10. Dr. Richa Singh | Member |
| 11. Dr. Rajiv Jaiswal | Member P |
| 12. Dr. R. N. Mohanta, Librarian | Member |

AGENDA :

- To request the management to conduct the Green Audit.
- To discuss the progress of SSR.
- To decide the date of Submission of IIQA.
- Any other matter.

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Awadup
Principal/Chairperson



INTERNAL QUALITY ASSURANCE CELL (IQAC)

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Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 02/09/2022

MINUTES

A meeting of the IQAC was held on 02/09/2022 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members attended the Meeting:

1. Prof. Alka Singh, Principal	Chairperson
2. Dr. Seema Srivastava	Coordinator <i>Shrivastava</i>
3. Dr. Archana Tiwari	Member <i>Archana Tiwari</i>
4. Dr. Minakshi Biswal	Member <i>Minakshi</i>
5. Dr. Asha Pandey	Member <i>Asha Pandey</i>
6. Dr. Manjari Jhunjhunwala	Member <i>Manjari</i>
7. Dr. Preeti Singh	Member <i>Preeti Singh</i>
8. Dr. Yogita Beri	Member <i>Beri</i>
9. Dr. Subhash Meena	Member <i>Sreena</i>
10. Dr. Richa Singh	Member <i>R. Singh</i>
11. Dr. Rajiv Jaiswal	Member <i>Rajiv Jaiswal</i>
12. Dr. R. N. Mohanta, Librarian	Member <i>R. Mohanta</i>

Following resolutions have been made in the meeting:

- It was proposed by the members to go in for Green Audit.
- The status of the Self Study Report (SSR) was discussed at length criteria wise and it was also decided to get a review of the Self Study Report (SSR) to ensure working in right direction.
- IIQA could be applied in the month of October.

Alka Singh
Principal/Chairperson

Shrivastava
Coordinator



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ACTION TAKEN REPORT

- The process of Green Audit was undertaken by the college to ensure the purpose that the practices followed in the campus are in accordance with Green Policy adopted by the Institution.
- 2 Days Workshop was organized on “**Quality Enhancement in HEIs**” by IQAC. The resource person was Dr. Peeyush Pahade, Associate Professor & Head, Department of Zoology, H.V. Desai College, University of Pune & President IQAC Cluster. The workshop was held on 7-8 September, 2022.
- Considering the progress of SSR the institution applied for IIQA on 31/10/2022.

M. S. Singh

Principal/Chairperson

Shrivastava

Coordinator

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Dated : 01/12/2022

MEETING NOTICE

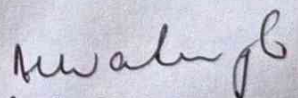
Meeting of the IQAC members will be held on **03/12/2022** at **02:00 PM** the office of Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

- | | |
|----------------------------------|-------------|
| 1. Prof. Alka Singh, Principal | Chairperson |
| 2. Dr. Seema Srivastava | Coordinator |
| 3. Dr. Archana Tiwari | Member |
| 4. Dr. Minakshi Biswal | Member |
| 5. Dr. Asha Pandey | Member |
| 6. Dr. Manjari Jhunjunwala | Member |
| 7. Dr. Preeti Singh | Member |
| 8. Dr. Yogita Beri | Member |
| 9. Dr. Richa Singh | Member |
| 10. Dr. Rajiv Jaiswal | Member |
| 11. Dr. R. N. Mohanta, Librarian | Member |

AGENDA :

- Strengthening the Career and Placement Cell.
- Re-looking at Mission, Vision and Core Values of Institution and all Departments by the Learning Outcome Committee.
- To increase academic collaboration with external institutions for the exchange of academic activities.


Principal/Chairperson



INTERNAL QUALITY ASSURANCE CELL (IQAC)

VASANTA COLLEGE FOR WOMEN

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Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 03/12/2022

MINUTES

A meeting of the IQAC was held on 03/12/2022 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members attended the Meeting:

- | | |
|----------------------------------|--------------------------------|
| 1. Prof. Alka Singh, Principal | Chairperson |
| 2. Dr. Seema Srivastava | Coordinator <i>Shrivastava</i> |
| 3. Dr. Archana Tiwari | Member <i>Archana Tiwari</i> |
| 4. Dr. Minakshi Biswal | Member <i>Minakshi</i> |
| 5. Dr. Asha Pandey | Member <i>Asha Pandey</i> |
| 6. Dr. Manjari Jhunjhunwala | Member <i>Manjari</i> |
| 7. Dr. Preeti Singh | Member <i>Preeti Sr</i> |
| 8. Dr. Yogita Beri | Member <i>Beri</i> |
| 9. Dr. Richa Singh | Member <i>R. Singh</i> |
| 10. Dr. Rajiv Jaiswal | Member <i>Rajiv Jaiswal</i> |
| 11. Dr. R. N. Mohanta, Librarian | Member <i>R. Mohanta</i> |

Following resolutions have been made in the meeting:

- It was decided to strengthen the placement cell through career-oriented training to the students.
- In order to check the attainment of the PO with PSO and CO it was suggested that the Learning Outcome Committee should revisit the PO, PSO and CO.
- A list of academic institutions to be prepared with whom the college wishes to collaborate for academic excellence.
- The Coordinator informed the committee that Dr. Subhash Meena, a member of IQAC, resigned from the college due to his appointment in Delhi University.

[Signature]
Principal/Chairperson

[Signature]
Coordinator



INTERNAL QUALITY ASSURANCE CELL (IQAC)

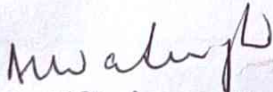
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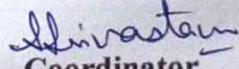
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ACTION TAKEN REPORT

- Career and Placement Cell was directed to disseminate the opportunities to the students through Seminars and Workshops.
- Workshop on “Revisiting The framing & Mapping of PO, CO & PSO” was conducted by Learning Outcome Committee under the aegis of IQAC from 5-10 January, 2023. Dr. Gaurav Rao, Associate Professor, Mahatma Jyotiba Phule Rohilkhand University facilitated the workshop.
- Following MoUs were signed with external institutions for academic excellence.
 - Sri Sathya Sai University of Human Excellence, Kalaburagi
 - Central Institute of Higher Tibetan Studies (CIHTS), Sarnath, Varanasi
 - Babasaheb Bhimrao Ambedkar University, Lucknow
 - Kirori Mal College, University of Delhi
 - Atal Incubation Centre_MFIE_IM_BHU


Principal/Chairperson


Coordinator

अप्य दीपो भव



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Dated : 09/03/2023

MEETING NOTICE

An urgent meeting of the IQAC members is to be held today on **09/03/2023** at **02:00 PM** in the office of Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

- | | |
|----------------------------------|-------------|
| 1. Prof. Alka Singh, Principal | Chairperson |
| 2. Dr. Seema Srivastava | Coordinator |
| 3. Dr. Archana Tiwari | Member |
| 4. Dr. Minakshi Biswal | Member |
| 5. Dr. Asha Pandey | Member |
| 6. Dr. Manjari Jhunjunwala | Member |
| 7. Dr. Preeti Singh | Member |
| 8. Dr. Yogita Beri | Member |
| 9. Dr. Richa Singh | Member |
| 10. Dr. Rajiv Jaiswal | Member |
| 11. Dr. R. N. Mohanta, Librarian | Member |

AGENDA :

- To decide a schedule for SSR submission.
- The need of ERP module for smooth administrative functioning.

Principal/Chairperson



INTERNAL QUALITY ASSURANCE CELL (IQAC)

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Dated : 09/03/2023

MINUTES

A meeting of the IQAC was held on 09/03/2023 at 02:00 PM in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members attended the Meeting:

1. Prof. Alka Singh, Principal
2. Dr. Seema Srivastava
3. Dr. Archana Tiwari
4. Dr. Minakshi Biswal
5. Dr. Asha Pandey
6. Dr. Manjari Jhunjhunwala
7. Dr. Preeti Singh
8. Dr. Yogita Beri
9. Dr. Richa Singh
10. Dr. Rajiv Jaiswal
11. Dr. R. N. Mohanta, Librarian

Chairperson

Coordinator

Member

Member

Member

Member

Member

Member

Member

Member

Member

Alka Singh
Seema Srivastava
Archana Tiwari
Minakshi Biswal
Asha Pandey
Manjari Jhunjhunwala
Preeti Singh
Yogita Beri
Richa Singh
Rajiv Jaiswal
R. N. Mohanta

Following resolutions have been made in the meeting:

- As the IQA approval was received on 8th March, 2023, a criterion wise schedule to be prepared for smooth and hassle-free uploading of data in SSR within the stipulated time.
- ERP modules was essential for various database and administrative functions.

Alka Singh
Principal/Chairperson

Alka Singh
Coordinator



INTERNAL QUALITY ASSURANCE CELL (IQAC)

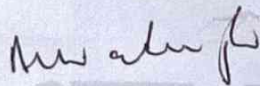
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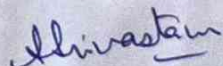
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ACTION TAKEN REPORT

- As per the suggestion in the meeting a criterion wise timeline was outlined.
- The feeding of the data for NAAC, SSR both Qualitative and Quantitative was completed according to the schedule prepared and it was reviewed at multiple levels before submission. The final report of the SSR was submitted to the NAAC portal on 23rd March 2023.
- The initial payment to purchase the customized ERP module was done on 20th March 2023 by the college after following the procedures. It included the following modules.
 - Faculty Profile
 - Student Profile
 - Student Progression
 - IQAC Module
 - Online Fee payment
 - Transcript generation
 - Admission and result module.


Principal/Chairperson


Coordinator



INTERNAL QUALITY ASSURANCE CELL (IQAC)

VASANTA COLLEGE FOR WOMEN

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Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 02/05/2023

MEETING NOTICE

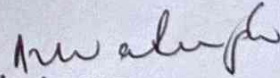
A Meeting of the IQAC members will be held on **05/05/2023** at **02:00 PM** in the office of Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members are requested to attend the Meeting:

- | | |
|----------------------------------|-------------|
| 1. Prof. Alka Singh, Principal | Chairperson |
| 2. Dr. Seema Srivastava | Coordinator |
| 3. Dr. Archana Tiwari | Member |
| 4. Dr. Minakshi Biswal | Member |
| 5. Dr. Asha Pandey | Member |
| 6. Dr. Manjari Jhunjhunwala | Member |
| 7. Dr. Preeti Singh | Member |
| 8. Dr. Yogita Beri | Member |
| 9. Dr. Richa Singh | Member |
| 10. Dr. Rajiv Jaiswal | Member |
| 11. Dr. R. N. Mohanta, Librarian | Member |

AGENDA :

- To decide the dates for NAAC Visit.
- To form coordinating committees for the coming NAAC Peer Team Visit
- Planning for Submission of AQAR 2021-22.
- To plan workshops / seminar on IPR, Research Methodology, and Entrepreneurship.


Principal/Chairperson



INTERNAL QUALITY ASSURANCE CELL (IQAC)

VASANTA COLLEGE FOR WOMEN

Admitted to the Privileges of Banaras Hindu University
Krishnamurti Foundation India, Rajghat, Varanasi - 221 001



Dated : 05/05/2023

MINUTES

A meeting of the IQAC was held on **05/05/2023** at **02:00 PM** in the Office of the Principal, Vasanta College for Women, Rajghat Fort, Varanasi.

Following members attended the Meeting:

1. Prof. Alka Singh, Principal	Chairperson
2. Dr. Seema Srivastava	Coordinator <i>Shrivastava</i>
3. Dr. Archana Tiwari	Member <i>Archana Tiwari</i>
4. Dr. Minakshi Biswal	Member <i>Minakshi</i>
5. Dr. Asha Pandey	Member <i>Asha Pandey</i>
6. Dr. Manjari Jhunjhunwala	Member <i>Manjari</i>
7. Dr. Preeti Singh	Member <i>Preeti Singh</i>
8. Dr. Yogita Beri	Member <i>Beri</i>
9. Dr. Richa Singh	Member <i>R. Singh</i>
10. Dr. Rajiv Jaiswal	Member <i>Rajiv Jaiswal</i>
11. Dr. R. N. Mohanta, Librarian	Member <i>R Mohanta</i>

Following resolutions have been made in the meeting:

- As the process of Self-study report and DVV were over, the time frame on NAAC PEER TEAM visit was discussed. The dates for PEER TEAM visit may be selected in the months of June and July.
- It was proposed that several coordinating committees consisting of faculties and students will be formed to look after the NAAC PEER TEAM visit preparation.
- Submission of data for AQAR 2021-22 should start soon.
- IQAC will conduct workshops/seminars on IPR and Research Methodology and the Commerce Department will be directed to conduct the workshop on Entrepreneurship.

M. Mohanta
Principal/Chairperson

Shrivastava
Coordinator



INTERNAL QUALITY ASSURANCE CELL (IQAC)

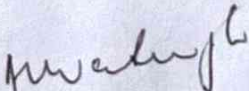
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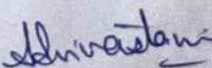
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ACTION TAKEN REPORT

- 3 pairs of dates i.e. 27-28 June, 2023, 11-12 July, 2023 and 27-28 July, 2023 were finalized and send to NAAC along with Fee submission.
- In view of NAAC peer team visit, coordinating committees were formed to scrutinize the works done at Department, Cell, Committee and Club level. They were instructed to start the reviewing work immediately.
- The AQAR 2021-22 data submission started on 4th May, 2023.
- **“Interactive Session for Peer Team Visit”** for Teaching staff & Non-Teaching Staff was organized by IQAC on 1.5.2023 facilitated by Dr. Mahesh Sharma, Assistant Professor, IQAC Coordinator, Central Institute of Higher Tibetan Studies, Sarnath, Varanasi.
- Workshop on **“Assessment of Attainment of PO, CO & PSO”** was conducted by Learning Outcome Committee under the Aegis of IQAC, from 6th May, 2023 to 12th May, 2023
- One day Workshop was conducted by IQAC and Research & Development Cell on **“Research Techniques & Opportunities for Innovation”** on 13.5.2023. Prof. Sudhir Chandra Das, Commerce Faculty, BHU and Prof Prabhakar Singh, Hindi Department, BHU were the invited speakers.
- **“Training session on ERP Module”** for teachers, non-Teaching staff & Students was conducted on 22.5.2023 by IQAC & Capacity Building Committee – the speaker was Mr. Vibhor Gupta founder of Mobiquel India.
- One day Workshop on **“IPR: Patents and Designs Filing”** was conducted by IQAC and Library in collaboration with Rajiv Gandhi National Institute of Intellectual Property Management, Nagpur on 26.5. 2023.


Principal/Chairperson


Coordinator